Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

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Bulletin: 15-020

Date: December 10, 2014

To: District & Charter Fiscal Directors
          District & Charter Attendance Staff

From: Jenina Salcedo, Sr. District Business Advisor

Re: 2014-15 Attendance Reporting

The purpose of this bulletin is to announce the release of the 2014-15 Principal Apportionment Data Collection (PADC) software by the California Department of Education (CDE). Please download the software and review instructions and other resources here: http://www.cde.ca.gov/fg/sf/pa/padcsw1415.asp. Local educational agencies (LEAs) will use this software to report attendance and other data due to the CDE for 2014-15 including any corrections to be made in the future.

Below is a summary of significant changes made to the 2014-15 Principal Apportionment Data Collection software from the prior year. The full list is here: http://www.cde.ca.gov/fg/sf/pa/padc1415whatsnew.asp.

New Data Entry Screens

County Served District Funded ADA Transfer Selection

This new entry screen allows school districts to elect to have Local Control Funding Formula (LCFF) funds transferred to the county office(s) of education (COE) for district students served by county programs.

Charter Status

This new entry screen is used to report the charter school status of operations data that was previously reported in each of the charter school attendance screens. This screen must be completed and saved before the other charter school attendance entry screens can be completed.

Revised Data Entry Screens

Attendance District Funded County Program

This entry screen has been revised to:

1. Allow a COE to report up to two transfer rates by grade span and district of residence to re-automate the transfer of funds for ADA served by a COE but for which the LCFF funds flow to the district of residence back to the COE if the district of residence agrees to the transfer.
2. Collect County School Tuition Fund ADA.
3. Collect Independent Study ADA by grade span.

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Attendance School District

This screen has been revised to:

1. Collect Independent Study average daily attendance (ADA) by grade span.
2. Block the Prior Year ADA Adjustment data entry tab when completing this screen for the Annual period.

Charter School Physical Location

1. Charter schools do not have to report their authorizing or sponsoring school district in their physical location report. Consequently, charter schools do not have to report physical location if the authorizing or sponsoring school district is the only district in which the charter school is located.
2. Only available for the P-1 reporting period and corrections can only be made by submitting a new P-1 file by the P-2 reporting deadline.
3. Physical locations are considered final as of P-2.

Deleted Data Entry Screens

Charter School Adjustments to CALPADS Data, COE Adjustments to CALPADS Data

These entry screens were deleted because the associated data collection functionality is now available in the California Longitudinal Pupil Achievement Data System (CALPADS).

On September 12, 2014, I e-mailed draft calculators modeled after the 2013-14 PADC to Attendance Staff. Due to the changes in the 2014-15 PADC, updated calculators will be sent out; however, the PADC changes do not have too significant of an impact to attendance LEAs may have already recorded in the DRAFT form. Please see the changes I will make to the final calculator highlighted above.

Statutory deadlines are on CDE web site: http://www.cde.ca.gov/fg/sf/pa/padcduedates1415.asp. DBAS staff need time to review reports in advance of CDE due dates. DBAS deadlines are here: http://legacy.sccoe.org/docs/DBASBulletins/15-005%202014-15%20Consolidated%20Calendar.pdf. The CDE has stressed the importance of timely data submissions due to the short turn-around time required to certify P-1 and the LCFF calculations still being a new process. The P1 attendance report is due to your Advisory team **January 8, 2015**. A complete submission includes the certified data (.dat) file and documentation supporting Average Daily Attendance (ADA) reported.

If you have any questions, please contact your Advisory Team.

Please distribute this information within your District as deemed appropriate.